



July 17<sup>th</sup> 2020

Dear Pioneer Tracker Adult Leader

The countdown clock continues to tick as we step closer and closer to the launch of Scouts | Terrain.

If you haven't read our articles, then please check them out - <https://scouts.com.au/news/>

Webinars have been presented to several groups of youth members, and adult leaders plus 13 groups have been playing around in Scouts | Terrain to help prepare the system. From the feedback provided and the improvements being made to the system our launch of Scouts | Terrain has now been pushed back by a couple of weeks.

A part of the delay has been the time and effort trying to create a system to migrate data from Pioneer Tracker to Scouts | Terrain. Initially, it seemed logical - but it isn't. We apologise profusely; unfortunately, when Tracker users log in for the first time, it will not be populated with your unit's data.

*To transfer the data across will require some time and effort. We accept that this will be frustrating and annoying.*

#### **To assist the process –**

1. Two Bulls have created an Import Wizard to make the data entry as simple as possible.
2. We have built the implementation timeline around the needs of Tracker users.

What does that mean?

#### **1. Import Wizard**

- Attached you will find two documents
  - Pioneer Tracker – How to back up information
    - This will outline the essential reports to download from Pioneer Tracker to ensure all usable data is captured to transfer across to the new system.
  - Scouts | Terrain – How to use the Import Wizard
    - This provides a step by step guide on how to use the wizard.
- It is estimated it will take 3-5 minutes per youth member to enter the data (depending on their achievements)

#### **2. Implementation Timeline**

- At times Scouts | Terrain can be a rebellious child which means things don't always go to plan and so timelines need to be adapted!

- The following is our planned implementation timeline. We will do our best to follow it, but sometimes it is better to pause and regroup to ensure everything is correct!

From Monday, July 20 <sup>th</sup>	Pioneer Tracker Leaders	<ul style="list-style-type: none"> <li>• A letter outlining the plan to transfer data with 'How to...' fact sheets</li> <li>• Reports can be generated from Pioneer Tracker</li> </ul>
From Tuesday, July 28 <sup>th</sup> (*Date will be confirmed with the next round of information)	Pioneer Tracker Leaders	<ul style="list-style-type: none"> <li>• Insert Pioneer Tracker data using Import Wizard</li> <li>• <i>Access is only to Import Wizard &amp; Members area, not the whole system</i></li> <li>• How to log in</li> </ul>
From Tuesday, August 18 <sup>th</sup>	Pioneer Tracker Leaders	<ul style="list-style-type: none"> <li>• Access to the entire system to check data is correct</li> <li>• A chance for leaders to play and explore before youth members</li> <li>• Few elements not available (logbook, bulk updater, comments)</li> </ul>
From Tuesday, August 25 <sup>th</sup>	Pioneer Tracker Youth members	<ul style="list-style-type: none"> <li>• Access to the system</li> <li>• Few elements not available</li> </ul>
Monday, August 31 <sup>st</sup>		<ul style="list-style-type: none"> <li>• Pioneer Tracker shuts down</li> </ul>
From Tuesday, September 8 <sup>th</sup>	All other Adult Leaders	<ul style="list-style-type: none"> <li>• Access to the system to check data, add members and understand the system</li> </ul>
From Tuesday, September 22 <sup>nd</sup>	All other Youth Members	<ul style="list-style-type: none"> <li>• Full access to the system</li> </ul>

### Pioneer Tracker

- To assist users, Pioneer Tracker will be available until Monday, August 31<sup>st</sup>.
- The extension has been provided due to requests by members to be able to see their data in both systems to check for errors.
- Besides the reports recommended you might want to download some of the other reports for later reference and historical purposes.

### Other information

- Any adult leader can enter data in the group.
- The primary data to enter includes –
  - All entries are completed components of the Achievement Pathways
  - Milestone completion and current progress
  - Completed Special Interest Areas
  - Completed Outdoor Adventure Skills stages
- As mentioned, we recommend downloading all reports from Pioneer Tracker.
- Further fact sheets are currently being developed to introduce Scouts | Terrain to all members. We will keep you posted and will ensure you have all relevant resources before July 28<sup>th</sup> and August 18<sup>th</sup>.

- [www.pr.scouts.com.au](http://www.pr.scouts.com.au) now has a dedicated Scouts | Terrain page. You will find the latest videos that demonstrate Terrain, all of our updates and a few other resources. Subscribe to this website, and then you will be notified when further resources have been added.
- There's also a Scouts | Terrain User Community on Facebook. Join to be a part of all of the rumours and information about Terrain and our program.
- Digital Champions- all Branches have digital Champions who are currently playing in the Scouts | Terrain domain. Check who your Champions are via your branch if you would like support.
- New copies of the Program Handbook are on their way to The Scout Shop, arriving soon. An E-book version of the handbook will be available at the same time. More record books are also in the consignment.

The good news is the feedback about Scouts | Terrain has been exceptional. Comments from the latest webinar include –

- *Comprehensive and user friendly. Can't wait for the rollout.*
- *Highly valuable data extraction.*
- *Love it! I thought this system is so user friendly. The youth members are going to love using this to track their Scouting journey.*
- *This is super exciting! I can't wait to get my Scout Unit and Scouts onto Scouts | Terrain. I love it and I'm certain they will as well!*
- *This is a great tool and I love the utility, ease of use, levelled field prompts and inputs for each section, program integration with Milestones, and verifier approach. Once the hurdle of imports is done with, I'm sure it'll prove popular and useful across Australia.*
- *Game changing! :)*

Our apologies that we could not transfer the data for you. We hope that once this hurdle has been jumped you will love the added features and benefits of Scouts | Terrain.

Further questions – [yp.support@scouts.com.au](mailto:yp.support@scouts.com.au)

Regards



John Clarke  
Transformation Project Commissioner