

Branch Commissioner

Vocational Education & Training



Volunteer Position Description

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| Reports to | Assistant Chief Commissioner (Training) | Short Form Title | BC VET |
| Liaison | Training Team Members (ALT/LT) ACC Outdoor Adventure ACC Program Support SAIT National Team RTO Compliance Manager | Direct Reports | SAIT Assessors |
| Meetings | Training Executive - Monthly SAIT Ops Committee – quarterly SAIT Community of Practice - monthly | Tenure | 3 years with a possible 3 year extension |

Our program seeks to help develop young people in the areas of personal growth, to help them develop as active citizens involved in their local, national and global communities.

What is the purpose of my role?

As the Branch Commissioner – Vocational Education and Training (BC VET) you will be responsible for overseeing the promotion, delivery and quality assurance of VET outcomes and opportunities to Scouts youth members, adult leaders and other supporters (as appropriate) through the Scouts Australia Institute of Training (SAIT). You will manage a small team of nationally appointed SAIT Assessors to ensure that VET opportunities are available to our people through their participation in both the youth program and the adult development pathways provided through Scouting.

How do I fit in?

The BC VET reports directly to the Assistant Chief Commissioner (Training). They work closely with the other members of the Branch in Training, Outdoor Adventure and Youth Program portfolios, but also with key members of the SAIT National Team. To undertake their duties, the BC-VET also works with key members of Scouts Australia, Scouts staff, external partners and stakeholders.

How much time is required?

The time required for this role will vary depending on the specific responsibilities and priorities at any given time. As a senior leader within Scouts SA, you can expect to be involved in a wide range of activities and projects which may require a significant time commitment.



What Skills do I require?

Desirable

- Strong understanding of the Scouts Australia training requirements and youth program
- Strong understanding of the VET sector and principles of assessment relating to recognition of prior learning
- Enthusiasm for the strategic direction of SAIT and the Scouts SA
- Demonstrated capacity for leadership and excellent communication
- Building strong relationships with everyone involved
- Strong problem-solving and decision-making skills

Personal Attributes

- Positive and supportive leadership style and attitude
- Demonstrated commitment to the values and principles of Scouts Australia
- Commitment to ongoing professional development
- Flexibility and adaptability to changing circumstances
- Proven ability to work collaboratively with diverse teams

Training Requirements

- Certificate IV in Training and Assessment, equivalent or higher relevant qualification (or hold the Assessor Skill Set and commit to gaining the full qualification or equivalent within 12 months. The appointment will be designated Provisional until this is achieved)
- Hold or be prepared to gain a Wood Badge for Program Support Leader
- Up to date with SP Child Safe and SP WHS online training
- Hold or be prepared to gain the Working in a Child Safe Environment Skill Set

