

# Branch Commissioner Leadership Training



## Volunteer Position Description

<b>Reports to</b>	Assistant Chief Commissioner (Training)	<b>Short Form Title</b>	BC Lead Trg
<b>Liaison</b>	Training Team Members (ALT/LT) ACC Group Support ACC Program Support BC Vocational Education & Training	<b>Direct Reports</b>	Training Team
<b>Meetings</b>	Training Executive - Monthly Training Team Meeting - Quarterly	<b>Tenure</b>	3 years with a possible 3 year extension

*Our program seeks to help develop young people  
in the areas of personal growth, to help them develop as active citizens  
involved in their local, national and global communities.*

### What is the purpose of my role?

As the Branch Commissioner (BC) Leader Training you will be responsible for overseeing training programs and courses that provide Adults Leaders with the training to become highly effective leaders within Scouting. The role is also responsible for the development and quality assurance of adult leader training curriculums consistent WOSM and National ATD requirements, and ensuring that training we provide is fun, fit-for-purpose and delivered in a contemporary manner.

### How do I fit in?

The BC Leader Training reports directly to the Assistant Chief Commissioner (Training), and works closely with Training Team members, Group Support and Program Support Teams to ensure that training is relevant to the needs of our people. They also act as Course Manager for all Leader Training courses run within Scouts SA.

### How much time is required?

The time required for this role will vary depending on the specific responsibilities and priorities at any given time. As a senior leader within Scouts SA, you can expect to be involved in a wide range of activities and projects which may require a significant time commitment.



## What does my role include?

My Key Responsibilities	Key Activities I will Perform
Develop Adult leadership curriculums and processes	<ul style="list-style-type: none"><li>• Develop, validate and maintain adult leadership curriculums for Woodbadge and Train the Trainer in conjunction with key stakeholders</li><li>• Develop processes and systems to capture training outcomes and processes</li><li>• Ensure that adult leadership training is consistent with WOSM and ATD requirements and outcomes</li></ul>
Manage the delivery of adult leadership training	<ul style="list-style-type: none"><li>• Facilitate the delivery of both Woodbadge and Train the Trainer training events</li><li>• Act as the Course Manager across adult leadership training events and activities</li><li>• Ensure consistent training outcomes are maintained, and opportunities for collaboration between training courses</li><li>• Promote new, dynamic and innovative training practices in the delivery of adult leadership training</li></ul>
Work closely with teams to ensure fit-for-purpose and quality adult leadership training	<ul style="list-style-type: none"><li>• Ensure effective communication and collaboration between Training Teams and Group Support/Program Support Teams</li><li>• Ensure synergy between training events and activities that provides fit-for-purpose training</li><li>• Provide quality assurance of adult leadership training</li></ul>

## What Skills do I require?

### Desirable

- Strong understanding of the Scouts Australia training requirements and a passion for training
- Experience in training design, delivery and assessment
- Experience in Youth Program Leader and/or Program Support Leader roles
- Ability to work collaboratively with other teams to achieve common outcomes
- Excellent communication and interpersonal skills
- Provide leadership and management of small teams to ensure success
- Ability to build and maintain strong relationships with key stakeholders – internal and external

### Personal Attributes

- Demonstrated commitment to the values and principles of Scouts Australia
- Commitment to ongoing professional development
- Ability to work both independently and as an effective member of a team to achieve goals
- Strong problem solving and decision-making skills

### Training Requirements

- Hold or be prepared to gain a Wood Badge for Program Support Leader
- Ideally a member of the National Training Team, or experience in training delivery and assessment
- Up to date with SP Child Safe and SP WHS online training

